

Utah Health Information Network

Job Description: Associate Product Manager



Posting

The Utah Health Information Network (UHIN) is on a mission to create a more connected health care system that drives innovation, collaboration, and inclusiveness. At UHIN you can help make a significant difference in the world of healthcare by providing solutions to both improve the care patients receive and reduce the costs of providing those services to healthcare professionals.

UHIN is looking to employ a passionate **Associate Product Manager** focused on developing innovative solutions. The product manager role is central in helping UHIN create products and services that empower UHIN to realize its vision and mission.

Position Summary

This is an opportunity to join a cross-functional Product Team, where you will be working closely with a Product Designer and Software Engineers. We believe in working toward a shared understanding in the work we do. Our purpose is to enhance our offerings in ways that make sense to our current clients and will attract future clients because we provide solutions to the problems that truly need to be solved.

This role will be responsible for:

- **Continuous Discovery** via client and user interviews
- **Articulating** why we're going to do what we're doing via Roadmap and other Product Documentation
- **Communicating** internally and externally what we have done and why it matters
- **Understanding** the competition and how we are different

Primary Expectations/Responsibilities

This role will be responsible for:

- Work with a cross-functional Product Team (Design/Engineering/Product) to deliver roadmap in ways that meet the needs of the business.
- Active participation with cross-functional Product Team in daily stand-ups, backlog refinement, discovery, retrospective, review, and planning meetings.
- Product Discovery to validate current assumptions about our users' challenges.
- Frequent client discovery meetings to understand the problems our clients will face today and tomorrow
- Collaborate cross-functionally with Support, Success, Sales, Marketing, and Finance to positively impact the client and user experience
- Maintain an understanding of industry, market, and domain trends
- Continuous education on the craft of Product Management
- Transforming business needs into product solutions (features, refinements, and workflows) and writing product and technical requirements documents with special attention to detail and clarity
- Working with engineering teams to properly scope solutions for incremental delivery, and balance the need to pay off technical debt, resolve bugs, enhancing existing features, and developing new features
- Understanding the technical ecosystem to negotiate feature roadmaps with technical teams and clients
- Creating visibility and aligning progress with overall business goals
- Working with stakeholders across the company to ensure successful launches and achievement of business goals
- Managing, prioritizing and grooming a backlog of projects and tasks, and proactively communicating owned roadmaps
- Defining, implementing, and measuring KPIs related to areas of product ownership and new feature development
- Evangelizing product capabilities and progress across different teams

Qualifications

Required	<ul style="list-style-type: none">• Excellent written and oral communication• Superior project management and interpersonal skills• Natural tendency to be curious, positive, and creative• Demonstrated experience in collaborating and communicating with technical and non-technical, internal and external stakeholders at all levels to assure product success
Preferred	<ul style="list-style-type: none">• BS in Computer Science, related field, or related experience.• Product Certifications (let us know what you've got)• 1+ years of Product Management experience• 1+ years of Healthcare Industry experience• Experience with software development lifecycle

Comments

Tools and Equipment Used

Our Product Managers are equipped with a Macbook Pro. We heavily use Google Docs, Notion, ClickUp, LucidChart, Sisense, Figma and Adobe XD to collaborate as a product team about our products.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

The work environment is generally quiet.

Other Duties

Listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.